

Online Sales/Use Tax Notice

Date: June 18, 2013

Attention: All Montgomery County Alabama Sales And Use Taxpayers

Effective July 1, 2013 and after you will no longer file and pay your local Montgomery County Alabama Sales and Use Tax Return via the 'Paperless Filing & Payment System'.

- A. The Alabama Department of Revenue 'My Alabama Taxes' (MAT) will replace the Paperless Filing & Payment System.
- B. ACH Credit Method Payers should continue using same process as currently used for payments.
- C. Continue to use the Paperless Filing & Payment System until June 30, 2013 for filing your Montgomery County Alabama Sales and Use Tax Return.
- D. Then, Effective July 1, 2013, please "Sign Up" and begin using MAT for your next local Montgomery County Alabama Sales and Use Tax online return filing and payment.

Here's How to Transition to the MAT Service...

To get started, go to: **My Alabama Taxes** at https://myalabamataxes.alabama.gov/_/#1 and apply for a MAT Username by clicking the Sign up here! link in the Login Pod.

- a. Instructions for how to "Sign up" for a MAT Username are found through the "Help" link on the Alabama Department of Revenue My Alabama Taxes web page.
- b. There is also an instructional video that provides a walk-through of the process.

For Assistance...

If you experience any difficulties in signing up or using MAT, please call the ADOR Help Desk:

- ADOR Help Desk: **1-866-567-6531**

If you need to register for a local Montgomery County Alabama jurisdiction account number, experience any difficulties with the filing and payment of your local Montgomery County Alabama sales and use tax return when using MAT, or have any questions regarding this taxpayer notice, please call:

- Montgomery County Tax & Audit Department: **334-832-1697**

Please note when you file your local Montgomery County Alabama sales and use tax return, you will need to enter your bank information on the MAT System, i.e. bank routing number, bank account number, select checking or savings, and the e-filing system will initiate your EFT ACH Debit Method payment for you. Note: If you are pre-approved to make your payment via EFT ACH Credit Method, you will by pass this page as you are required to initiate your EFT payment directly with your financial institution. **(IMPORTANT Online filers that have a DEBIT BLOCK on the payment bank account will need to provide the bank with the Montgomery County Alabama Company ID number debit block authorization codes of 9775071990 and 9803595965. This will ensure that generating bank will allow the tax payment(s) to be processed without rejection. Any rejected payment will be subject to a "failure to timely pay" penalty.)**

Once you authorize your payment, you will receive a Confirmation page providing you with your confirmation number and a copy of your submitted return. Please retain this page for your records. If the payment code on the confirmation page should show anything other than 02 or 32 please contact the Montgomery County Tax & Audit Department at 334-832-1697 as this may be an indication of a problem with the payment settlement for your Montgomery County Alabama online transaction.

On February 26, 2008, the Montgomery County Commission, by resolution, mandated that on or after April 1, 2008; any person, corporation, or partnership making an individual tax payment of \$500 or more (including taxes, penalties and interest) on that date or afterwards will be required to file a sales and use tax return electronically and pay the taxes due on that return electronically. This mandate remains in place as of the date of this notice and until such time that further written notice is given. Thank you.