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PHYSICAL LOCATION
Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID
Kitchen Equipment for Detention Facility

Bid Date: August 1, 2018	Mandatory Pre-bid Meeting: August 14, 2018 10:00 a.m. CST	Bid Number: 52200-18B-027	Return Quotation By: August 27, 2018 10:00 a.m. CST
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Please submit a sealed price quotation on the items listed herein. **(Faxed bids will not be accepted.)** The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to Myrtle Singleton, Purchasing Manager, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-1269.

A handwritten signature in blue ink that reads "Donald L. Mims".

Donald L. Mims
County Administrator and Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. Bid Number 51910-18B-027 must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Delivery will be to the office of the ordering department listed on the purchase order with all freight charges paid by the vendor. Freight cost will be included in the bid price.
6. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County Business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery Business license or a Montgomery County business license; vendor must specify why license is not required.**
7. **Vendors having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County.**
8. The successful bidder awarded the contract/purchase order must provide documentation of its enrollment in the e-verify program.

DISPUTE RESOLUTION

If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

BID PROTEST PROCEDURE

A formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

HOLD HARMLESS

The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.

SPECIAL PROVISIONS

Montgomery County Commission desires to purchase kitchen equipment to include labor, materials and equipment required for disconnecting of existing equipment and the installation of new kitchen equipment.

1. **A mandatory pre-bid meeting will be held August 14, 2018. At 10:00 A.m. CST, at Mac Sim Butler Detention Facility, 225 S. McDonough Street, Montgomery, Alabama.**
2. **Successful vendor will furnish all necessary labor, supplies and materials to disconnect existing kitchen equipment. Successful vendor will install new kitchen equipment in accordance to manufacturer's specifications and relocate equipment if required. All work will be done in a professional workman like manner. Location is 250 S. McDonough Street, Montgomery, AL 36104.**
3. **Successful vendor must provide a gas vessel permit from the Department of Labor prior to performing work.**
4. **Bidders must attach to bid a copy of a current State of Alabama General Contractors License.**
5. **All employees shall be identified with company I. D. badges or uniforms.**
6. **Successful vendor will be responsible for damage done to floors, walls and other items in areas where work will be performed.**
7. **Cost of installation shall be included in bid price of each piece of equipment.**
8. **Payment will be made upon completion and acceptance of job.**

SPECIFICATIONS FOR CONVECTION OVEN

MINIMUM SPECIFICATIONS

COMPLY
Yes No

1. Blodgett Convection Oven, Model DFG-100Double or approved equal	_____	_____
2. Natural gas	_____	_____
3. Double deck	_____	_____
4. Standard depth	_____	_____
5. Two (2) speed fan motor	_____	_____
6. Solid state infinite control with manual timer	_____	_____
7. Capacity (5) 18" X 26" pans per compartment	_____	_____
8. Five (5) chrome plated racks, eleven (11) rack positions with minimum of 1-5/8" spacing	_____	_____
9. Stainless steel front, top and sides	_____	_____
10. Powder coated door handle with simultaneous door operation	_____	_____
11. Six (6) inch adjustable stainless steel legs	_____	_____
12. Flue connector	_____	_____
13. 55,000 BTU	_____	_____
14. Stainless steel door, in lieu of standard glass	_____	_____
15. Prison package: Security panel cover, security screws in stainless steel back panel	_____	_____
16. Internal Lights	_____	_____
17. Manual gas service cut-off switch located on the front of the control panel	_____	_____
18. Minimum warranty: three year parts, two year labor warranty	_____	_____
19. Five year limited oven door warranty	_____	_____

SPECIFICATIONS FOR CONVECTION STEAMER

MINIMUM SPECIFICATIONS

COMPLY Yes No

- | | | |
|---|-------|-------|
| 1. Cleveland Convection Steamer: Model 36CGM300 or approved equal | _____ | _____ |
| 2. Two (2) compartment , pressureless, gas fired convection steamer with 300M BTU and 36" wide cabinet base design | _____ | _____ |
| 3. Cooking capacity for up to Six(6) 12" X 20" X 2-1/2" deep cafeteria pans | _____ | _____ |
| 4. Pressureless cooking with forced convection steam, permitting doors to be operated while cooking continues | _____ | _____ |
| 5. Solid state controls to operate water level and safety functions | _____ | _____ |
| 6. Each compartment equipped with sixty(60) minute mechanical timer, separate bypass switch for constant steaming and cold water condenser | _____ | _____ |
| 7. Instant Steam Standby Mode: to hold generator at steaming temperature and allowing unit to start cooking instantly | _____ | _____ |
| 8. Durable 14 gauge stainless steel construction for compartment door and steam cooking cavity | _____ | _____ |
| 9. Separate main power switch for "On/Off" | _____ | _____ |
| 10. Exclusive steam cooking distribution system to include:
Convection jets to produce high velocity convection steam without fans. Covered corner design in cooking compartment to distribute heat evenly. Creased top and bottom enhance drainage. Cold water condenser for each compartment maintains a dry steam. Fully insulated cooking compartment for thermal efficiency. Removable stainless steel slide racks for easy cleaning. | _____ | _____ |
| 11. Compartment doors hinged left, controls on the right | _____ | _____ |
| 12. Modular cabinet base with hinged door | _____ | _____ |
| 13. Electronic spark ignition and auto water fill on start up | _____ | _____ |

	COMPLY	
	Yes	No
14. Automatic generator drain shutdown	_____	_____
15. High limit pressure safety switch, 15 psi safety valve, and steam generator pressure gauge	_____	_____
16. NSF certified 6" stainless steel legs with adjustable flanged feet for a one (1) inch level adjustment	_____	_____
17. Gas pressure regulator control valve	_____	_____
18. Disconnect and remove existing electrical conduit from the UDS and provide a plate cover	_____	_____
19. Modify existing gas line in UDS and provide a new connection point	_____	_____
20. Gas quick disconnect kit to connect to gas steamer	_____	_____
21. Correctional Package	_____	_____
22. Water filter kit and mount filter to side of steamer	_____	_____
23. Standard voltage for controls: 115 Volts, 60Hz, single phase	_____	_____
24. All controls are to be serviceable from the front	_____	_____
25. Minimum warranty: one year warranty is required	_____	_____

SPECIFICATIONS FOR ELECTRIC TILTING KETTLE

MINIMUM SPECIFICATIONS

COMPLY Yes No

1. Cleveland Range Model KEL40TSH or approved equal	_____	_____
2. Standard wattage	_____	_____
3. 208V/60/3-ph, 14.7kW, 40.9 amp, standard	_____	_____
4. Electric	_____	_____
5. Tilting	_____	_____
6. 40 Gallon Capacity	_____	_____
7. Full Steam Jacket design	_____	_____
8. 35" rim height	_____	_____
9. Open tri-leg base	_____	_____
10. Stainless steel exterior finish	_____	_____
11. Standard flanged feet	_____	_____
12. 50 psi steam jacket rating for higher cooking temperatures	_____	_____
13. 50 psi safety valve	_____	_____
14. Solid state water level control	_____	_____
15. Splash proof element cover with a double gasket seal	_____	_____
16. Tilting mechanism of roller bearing case hardened self-locking worm and segment gear	_____	_____
17. Rear mounting easy access pressure gauge and pressure relief valve to prevent tampering. Color coded easy to read pressure gauge with 'green' and "vent air zone"	_____	_____

COMPLY
Yes No

- | | | |
|---|-------|-------|
| 18. Stainless steel liner (316) | _____ | _____ |
| 19. 2" Tangent draw-off valve | _____ | _____ |
| 20. Control panel includes: LED indicator for heat cycle, LED Indicator for low water, power ON/OFF switch and adjustable temperature control dial | _____ | _____ |
| 21. Water resistance controls, splash –proof construction | _____ | _____ |
| 22. Large pouring lip for high capacity and chunky products | _____ | _____ |
| 23. Type 304 Stainless steel and supports | _____ | _____ |
| 24. Complete Correctional Package for kettle with tangent draw-off option, option includes CP-CHS tamper proof spring assist cover, CP-HASP style lockable cover, CP-TDPB bar type tangent protection CP-TDM tamper proof valve, CD-TD Strap for TD valves, CP-SCR tamper proof exterior screw & CP-SCRD set of screw drivers, SG bar type switch guard for controls, CP-FBKT tamper proof faucet bracket, SGCP- PCB protective control box cover, CP- PG pressure gauge guard, SGP sight glass guard (locks by others) | _____ | _____ |
| 25. Minimum warranty: one year warranty is required | _____ | _____ |

Checklists must be completed and submitted with bid. Bids received without completed checklists will not be considered.

BID FORM

Note: Cost of installation shall be included in bid price of each piece of equipment.

Item	Quantity	Description	Unit Price	Extended Amount
1.	1 Each	Convection Gas Oven Blodgett Model:DFG-100 Double or approved equal per specifications	\$ _____	\$ _____
2.	1 Each	Cleveland Convection Steamer Model:36CGM300 or approved equal per specifications	\$ _____	\$ _____
3.	1 Each	Cleveland Electric Kettle Model KEL40TSH or approved equal per specifications	\$ _____	\$ _____

Total Cost of item 1-3 \$ _____

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title