

MEMORANDUM

To: Elected Officials, Appointing Authorities and Department Heads

From: Carmen Douglas, Personnel Director

Subject: Holidays

Date: October 31, 2018

Pursuant to Legislative Acts, merit system employees now receive the same holidays as federal employees. If there are more state holidays than federal holidays, employees will receive personal leave days in lieu of the excess state holidays. Personal leave days accrue on the date of the state holiday for which it is given. The personal leave day may be used to observe the state holiday or, as requested by the employee and approved by the appointing authority. For County employees, the personal leave days must be taken within the calendar year in which it accrues, pursuant to the Act. Personal leave days must be used within the fiscal year for the city employees as specified by resolution of the City Council. Since Mardi Gras is not a state holiday except in Mobile and Baldwin County, employees do not receive a personal leave day for Mardi Gras day.

Because Act 150 has been repealed, Montgomery Regional Airport Authority employees now observe the same holidays as city and county employees.

A holiday schedule is attached.

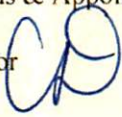
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MEMORANDUM

TO: Elected Officials, Department Heads & Appointing Authorities
FROM: Carmen Douglas, Personnel Director 
DATE: October 31, 2018
SUBJECT: 2019 Legal Holidays

Listed below for your information are the dates of the legal holidays during the year 2019:

Tuesday, January 1	New Year's Day
Monday, January 21	Martin Luther King, Jr.'s Birthday
Monday, February 18	Washington's Birthday
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	Columbus Day
Monday, November 11	Veterans Day
Thursday, November 28	Thanksgiving Day
Wednesday, December 25	Christmas Day

Employees accrue a personal leave day on April 22, 2019 and June 3, 2019.